



# Caecilian Design Services



**A Division of Caecilian Enterprises Pty Limited**  
**ABN 19 077 533 067**

*Please note that identical fields in this form, after being entered once are automatically copied for you to save retyping. This form must be printed out and sent by fax or post and cannot be sent by email as original signatures are required.*

## **CAECILIAN ENTERPRISES PTY LIMITED TRADING AS CAECILIAN DESIGN SERVICES**

### **DESIGN SERVICES AGREEMENT**

This Agreement is between:

1. Caecilian Enterprises Pty Limited trading as Caecilian Design Services  
of  
4 Hall Place, Minto, NSW 2566  
ABN: 19 077 533 067

and

2.

of

ABN (if applicable):

This agreement is made on the date specified in Schedule A and remains in force until terminated, by way of written or verbal instruction by  of

. Each party will give the other party

30 days notice to terminate agreement.

*Confidential*

Initials of

Initials of Authorised Person of  
Caecilian Enterprises Pty Limited

Caecilian Enterprises Pty Limited agrees to provide Design Services as specified below to

commencing on

with an estimated completion date of

The work to be undertaken is described as below.

The rate of payment will be  per hour

plus Australian Goods and Services Tax (GST), for Australian residents, otherwise no additional charge for non-Australian residents. The services will be invoiced on completion, or where the estimated cost of the work is expected to exceed \$500.00 **and** the expected timeframe for completion is estimated at more than two weeks, then a weekly instalment option is available with weekly invoices produced on  ( (or the next business day, where  is a public holiday).

Our terms are 7 days from date of invoice.

### Copyright

The material updated by the customer will remain the property and copyright of the customer, however all the styles and templates remain the property and copyright of Caecilian Enterprises Pty Limited.

### Liability Insurance

Caecilian Enterprises Pty Ltd agrees to provide Public Liability Insurance for the duration of the contract, which includes cover for customer goods in their physical control up to a limit of A\$10,000. However, it does *not* cover liability in respect of Personal Injury or Property Damage arising directly or indirectly out of or caused by or in connection with the content of any matter produced or published by Caecilian Enterprises Pty Limited or on their behalf.

\_\_\_\_\_  
Initials of

\_\_\_\_\_  
Initials of Authorised Person of  
Caecilian Enterprises Pty Limited

## **Workers Compensation Insurance**

Where applicable, Caecilian Enterprises Pty Limited agrees to provide Workers Compensation insurance for all employees of Caecilian Enterprises Pty Limited. Caecilian Enterprises Pty Limited will be responsible for payment of wages, tax and superannuation for the supplied person.

## **Sub Contractors**

In the event of Caecilian Enterprises Pty Limited providing services in conjunction with sub-contractors instead of employees, then the said sub-contractors will be responsible for their own insurances, tax and superannuation by virtue of having supplied Caecilian Enterprises Pty Limited with their own Australian Business Number (ABN).

## **Privacy Issues**

Caecilian Enterprises Pty Limited will respect the full privacy of information received from the customer as a result of work undertaken and no information will be disseminated to any third party for any reason whatsoever.

This Agreement is governed by the laws of New South Wales. The parties agree to submit any disputes to the jurisdiction of the Courts in New South Wales.

**SCHEDULE A**

**Parties, acknowledgement and execution**

**Date of Agreement:**

(1) Signature of Authorised Person of <input type="text"/>	(2) Signature of Authorised Person of Caecilian Enterprises Pty Limited

Name of Authorised Person	Name of Authorised Person

Position Held	Position Held

Initials of <input type="text"/>	Initials of Authorised Person of Caecilian Enterprises Pty Limited